



Society of Petroleum Engineers

# FREEMAN

## FREIGHT & RIGGING INFORMATION SHEET

SPE HYDRAULIC FRACTURING TECHNOLOGY CONFERENCE & EXHIBITION •  
February 2022 • Woodlands Waterway Marriott • The Woodlands, TX.

COMPANY NAME \_\_\_\_\_ BOOTH NUMBER \_\_\_\_\_  
OFFICE CONTACT NAME \_\_\_\_\_  
PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_  
SHOW-SITE CONTACT NAME \_\_\_\_\_  
PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

### Dear Exhibitor:

To insure a smooth move-in for your exhibit material and machinery at HFTC 2022, we ask that you please answer the following questions and email your reply to the attention of **Mike.fuse@freemanco.com** or Phone: 773.491.1106 by January 20, 2022

### 1. How many truckloads of exhibit material will be sent to your booth? (Please note this is the # of FULL TRUCK LOADS and not the # of machines or crates)

\_\_\_ Number of Display Material Loads \_\_\_ Number of Machinery or Steel Loads \_\_\_ Number of Mixed Loads

### 2. What type of Trailer Loads will be sent to your booth?

\_\_\_ Number of Closed Vans \_\_\_ Number of Flatbed Trailers \_\_\_ Number of Lowboy Trailers  
\_\_\_ Number of Overseas Containers

### 3. What is the approximate total weight for all of your shipments? \_\_\_\_\_ lbs.

How much of your total weight is machinery weight? \_\_\_\_\_ lbs How much is your heaviest piece? \_\_\_\_\_ lbs.

### 4. Will you require specific equipment to unload? (check all that apply)

\_\_\_ Crane \_\_\_ Forklifts over 5,000lbs. \_\_\_ Boomlifts \_\_\_ Versa-Lift

### 5. Cranes - If crane(s) are to be used, please specify Date \_\_\_\_\_ Time \_\_\_\_\_ Size \_\_\_\_\_

(Check One) Unloading only \_\_\_ Booth Work only \_\_\_ Both (Unloading & Booth Work) \_\_\_

### 6. Forklifts - If used for booth work, please specify Date \_\_\_\_\_ Time \_\_\_\_\_ Size \_\_\_\_\_

Number of Rigging Crews \_\_\_ Number of hours or days will you need the Rigging crews \_\_\_ Hours \_\_\_ Days

If you need specialized lifting equipment for your machinery, spreader bars, steel plates, steel bars, special dollies, etc. please describe and provide sizes where applicable \_\_\_\_\_

Besides this form, please make sure all rigging orders are placed with Freeman with the form in your exhibitor kit "Rigging Equipment & Labor" Please note on that form if you will require a carry-over for the next day.

### 7. Access Storage - If needed, please approximate the square footage \_\_\_\_\_

### IMPORTANT REMINDERS

- Have you made arrangements for Transportation of your materials & equipment to HFTC?
  - o If no or if you need help, contact Freeman Exhibit Transportation (800) 995.3579 YES \_\_\_ NO \_\_\_

FREEMAN 3010 Aldine Bender Rd. | Houston, Texas 77032  
Phone: 773.491.1106 · www.freemanco.com